



# State Medical Faculty of West Bengal

14-C, Beliaghata Main Road, Kolkata-700 085

Tele:2372-0181/ 2372-0185

Website:[www.smfwb.in](http://www.smfwb.in)/ Email ID:[faculty@smfwb.in](mailto:faculty@smfwb.in)

No. 2995

- 4/F of 2024

19<sup>th</sup> September, 2024

## **IMPORTANT NOTICE**

**In Re: Submission of Application through Online Mode for DISCONTINUATION OF PARA MEDICAL COURSE, and, REFUND OF COURSE FEES & REGISTRATION FEES THEREOF.**

Those candidates, who intend to discontinue their course, subsequent to their admission in different Para Medical Courses through Offline Counselling from 6<sup>th</sup> September to 18<sup>th</sup> September, 2024, held in the State Medical faculty of West Bengal's Office premises, situated at 14-C, Beliaghata Main Road, Kolkata-700085, are **advised to submit their applications for discontinuation of courses, and, apply for refund of Course Fees & Registration Fees, only through Online Mode, within 30 days from their date of admission.**

The concerned candidates are also advised to upload such applications, along with letter of consent from their Guardian and a copy of a cancelled blank cheque / front page of Bank Pass Book by clicking on their respective APPLICANT LOGIN. Details of valid mobile number and email ID of the candidate are to be furnished in such applications.

After deduction of Administrative Charges, only an amount of ₹15,000/- (Rupees Fifteen Thousand only) as refund of Course Fees [as already mentioned in Notice No. 2588 - 4/F of 2024, dated 30<sup>th</sup> August, 2024], and, ₹800/- (Rupees Eight Hundred only) as refund of Application of Registration Certificate, would be remitted through online mode to their Bank Account in due course.

**Communication in this regard other than Online mode would not be considered.**

**Once application for discontinuation of the Course is processed, subsequent claim for recovery of the same would be forfeited.**

[D.K.Ghosh]  
Secretary, SMFWB