



State Medical Faculty of West Bengal

14-C, Beliaghata Main Road, Kolkata – 700 085

Tele : 2372-0181 / 2372-0185

Website : www.smfwb.in / Email ID : faculty@smfwb.in

No. 4804

– F/ 21– 2000

04th February, 2025

Notice for Students re: 'Scrutiny' and 'Review' of Answer Scripts

Effective immediately, until further order, for the convenience of all Para Medical & Pharmacy students of SMFWB, the process and nomenclature of 'Scrutiny' is being changed to 'Review' from now onwards.

Henceforth, along with Internal(s) & External(s), Scrutinizer(s) will go through the Answer Scripts & Slip Rolls after Examinations to cross-check for any discrepancies, omission(s) and/or modification(s), if any. This aims to strengthen & make the evaluation and assessment process error-free, as much as possible.

However, if any student is not satisfied with the mark(s) received, & wishes to re-assess the Answer Script(s) of respective Paper(s)/Subject(s) of concerned Course(s), he/she may apply for 'Review', following the 'Proforma of Application for Review', attached below.

The 'Review' process will be done as per the following guideline :

- (i) The Reviewer may modify & increase or decrease the allotted marks after evaluating & assessing each answer(s) of the entire answer script(s).
- (ii) The Reviewer may verify that all parts of the answer script(s) have been evaluated and marked.
- (iii) The Reviewer may verify that no errors occurred in reading, collating, combining, or totalling marks.

RESULT OF THE REVIEW WILL BE BINDING ON THE PART OF THE APPLYING CANDIDATES.

Other guidelines & fees (₹250/- per paper of respective Course) for requesting for Review of paper(s)/subject(s) against respective Para Medical Course(s), would remain same.

Enclosed : As above.

[Signature]
31.1.25

[D.K. Ghosh]
Secretary, SMFWB

No.

– F/ 21– 2000

, 2025

Copy for kind information & necessary action to-

- Website & Notice Board of SMFWB
- The Principals / Directors, Medical Colleges / Government Institutions
- The Head, Affiliated Institutions

– Sd/–

[D.K. Ghosh]
Secretary, SMFWB



State Medical Faculty of West Bengal

'Proforma of Application for Review'

Date :

To,
The Secretary
14-C, Beliaghata Main Road,
Kolkata - 700085

Sir,

I humbly request you for review of my marks obtained in Theory Answer Script, details mentioned below:-

[ALL IN CAPITAL LETTERS]

College Name:

Name of Candidate:

Course:

Registration Number:

Examination (Regular/Supplementary):

Preliminary/Final:

Email address of Student:

Mobile Number:

Details for Review:

Sl. No.	Name of Course	Name of Subject(s)	Name of Paper(s)	Marks Obtained (Theory Exam)
1				
2				
3				
4				
5				

(Separate sheet will be used if more Subject(s)/Paper(s) are there)

Declaration of Student

I hereby solemnly declare that the information provided by me in this form and the accompanying enclosures is true and accurate to the best of my knowledge. I take full responsibility for its correctness. I am fully aware that providing incorrect or false information, for any reason, may result in the cancellation of my submission. Furthermore, I agree to abide by any adjustments in marks, whether increased or decreased, upon review.

(Signature of Student)

Enclosure:

- (i) Original Mark Sheet.
- (ii) Photo copy of Registration Certificate.
- (iii) Copy of the "Payment Success Receipt".